

# MINUTES MADE AVAILABLE TO THE PUBLIC BY THE TOWNSHIP BOARD 8/12/2008

Executive Session

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Belvidere Township  
Executive Session Minutes  
December 12<sup>th</sup> 2006

Individuals present for the executive session:

Supervisor Robert Turner, Trustees Debbie Carlson, Bill Robertson, Patrick Murphy and Dale Schwebke  
Clerk Judy Schabacker, Assessor Bob Falkenstein and Terri Bullard.

Executive session was called to order by Township Supervisor Robert Turner at 4:36 pm for the purpose of discussing wages for commercial assessor John Elder and employee Linda Treu when they do work for other Townships.

Executive assistant Terri Bullard was asked to be present because she would be doing the payroll for both John Elder and Linda Treu and we wanted her input and ideas on how it could be done. Assessor Bob Falkenstein has been concerned with the amount of time his employees John and Linda have been helping Multi Twp #2 and Flora Twp with their commercial assessing needs. Per Bob Falkenstein John Elder does the bulk of the work whether its on Township time or on his own time and Linda Treu does some work but just on Township time. Bob proposed that we charge a fee to Multi Twp #2 and Flora Twp for work done for them, the time keeping would not be a problem but the bookkeeping would especially since John does so much on his own time and is not being compensated for it. Terri had a way that it could be done by using a revenue account and expenditure account, where the money coming in would be posted to the revenue account and paid out of the expenditure account. This would just be a clearinghouse for the funds and nothing would be left in that expenditure account. All the money that the township keeps would go into a revenue account. It was also discussed about giving John a 1099 because of the hours he would be spending outside of Township time and how would we handle his IMRF? There are other concerns to if there were an accident while working for another twp who would be responsible? Another problem is how much to charge for John's services? All of his fringe benefits need to be figured into what we would charge the other twps for John's services. Bob Falkenstein along with Terri will be figuring out John's benefits to see how much they actually add up to. Dale thought we should consult with our account to see if this will work out the way we want it to. A motion was made by Bob Turner to come out of executive session at @ 5:10 pm 2<sup>nd</sup> by Debbie Carlson with five ayes no nays on a voice vote.

Respectfully Submitted  
Judy Schabacker Clerk