

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JANUARY 8, 2019 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Bill Robertson called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Grover, Nelson, Culvey and Supervisor Robertson, also present Clerk Schabacker, Assessor Torrance and Hwy Commissioner Dixon. We have a quorum to do business. Trustee Turner is unavailable for tonight's meeting.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Culvey to approve the minutes from the last regular township board meeting on December 18, 2018. The motion was 2nd by Trustee Grover and passed with four ayes no nays and one absent, with trustees Grover, Nelson, Culvey and Supervisor Robertson indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ our Auditor Gary Kuhls whom we have used for a number of years will no longer be doing Government Audits. We do have a list of auditors that we will be contacting to get bids for the auditing our books.

Highway Commissioner's Report ~ we have our new brush cutter and it's working really good and will save us a lot of time and manual labor.

Assessor's Report ~ the assessment office is working on building permits. The assessment books for 2019 have to be turned in by June 15th.

Clerk's Report ~ will be discussing the signature stamp further down on the agenda.

Trustee's Report ~ **Trustee Turner**, no report at this time. **Trustee Grover**, the Fundraiser "Spring is in the Air" will be March 26th. Our next meeting at the BCCOA is the same as our Township meeting so I will come in early and sign bills. **Trustee Nelson**, we had a committee meeting this morning and are in the process of drawing up a sexual harassment Policy and a Nepotism Policy. The Board is considering walking around the Community Building just to see what might need to be fixed or taken care of around the building. **Trustee Culvey**, we had our routine generator checkup and a report that followed with a notation that a radiator cap is deteriorating. Unless we read the report we wouldn't know that. I would like them before they leave to let us know what problems there are so we can take care of them ASAP.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Legal ~ there is no legal business to discuss at tonight's meeting.

New Business ~ Discussion and Potential Action of Authorization of the Clerk for the Use of a Signature Rubber Stamp for Endorsing Checks for Payment. After discussion by the Board and permission by Clerk Schabacker. Trustee Culvey made a motion for the use of a Rubber Signature Stamp with Clerk Schabacker's name on it to attest to checks signed by the Supervisor when she is not available. The motion was 2nd by Trustee Nelson and passed with four ayes no nays and one absent with Trustees Grover, Nelson, Culvey and Supervisor Robertson voicing aye on a roll call vote.

Trustee Grover, asked to revisit the meeting schedule for 2019 that was approved by the full Board at the November 27, 2018 Board Meeting. Trustee Grover stated that it is was indicated to her that we could make changes to that meeting schedule if needed. Trustee Grover stated that February 26, 2019 is a primary election day and a board meeting day and she is an Election Judge. Trustee Grover would like to have this topic on the next agenda for January 22, 2019.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Nelson made a motion to pay the town bills. The motion was 2nd by Trustee Culvey and passed with four ayes no nays and one absent with Trustees Grover, Nelson, Culvey and Supervisor Robertson indicating aye on a roll call vote.

Adjournment ~ Supervisor Robertson adjourned the meeting at 5:17 pm.

Next Board Meeting: January 22, 2019, @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk