

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
OCTOBER 22, 2019 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Bill Robertson called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Grover, Nelson, Culvey, Turner and Supervisor Robertson, also present Clerk Schabacker, Assessor St. Angel and Hwy Commissioner Dixon. We have a quorum to do business.

**Supervisor Robertson** asked for a motion to move up on the agenda the **Annual Audit Presentation** listed under **New Business**. Trustee Nelson made a motion to move up on the agenda the presentation by our new Auditor Sikich LLP. The motion was 2<sup>nd</sup> by Trustee Turner and passed with five ayes no nays on a voice vote. Anthony Cervini a partner with Sikich LLP went over the audit with the Board of Trustees for year ending March 31, 2019. After reviewing the audit with the Board, Trustee Turner made a motion to accept the audit as presented. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with five ayes no nays with Trustees Nelson, Culvey, Turner, Grover and Supervisor Robertson voicing aye on a roll call vote.

**Public Input** ~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Culvey to approve the minutes from the last regular township board meeting on October 10, 2019. The motion was 2<sup>nd</sup> by Trustee Turner and passed with four ayes no nays with Trustees Grover, Nelson, Culvey, Turner and Supervisor Robertson indicating aye on a voice vote.

**Discussion and Potential Action on Transfers ~ Discussion and Potential Action on Transfers-Assessor Line Item Transfer.** After discussion by the Board, Trustee Nelson made a motion to transfer \$250.00 from the Assessor Line Item 01-20-549-00 (Appraisal Services) to Assessor Line Item 01-20-543-01 (Printing and Publishing). The motion was 2<sup>nd</sup> by Trustee Turner and passed with four ayes no nays and one absent with Trustees Grover, Nelson, Culvey and Supervisor Robertson indicating aye on a roll call vote. This action will leave a balance of \$50.00 in line item 01-20-549-00 (Appraisal Services), and \$750.00 in line item 01-20-543-01 (Printing and Publishing).

## **Reports**

**Supervisors Report** ~ the meeting times have changed for November and December and will be Tuesday Nov. 5<sup>th</sup> and Tuesday Nov. 19<sup>th</sup>. December meetings will be Tuesday Dec. 3<sup>rd</sup> and Tuesday Dec. 17<sup>th</sup>.

**Highway Commissioner's Report** ~ trimming trees as long as the weather is good.

**Assessor's Report** ~ the Assessor's office is working on appeals.

**Clerk's Report** ~ nothing to report at this time.

**Trustee's Report** ~ **Trustee Turner**, no report at this time. **Trustee Grover**, (Boone County Council on Aging) we are trying to set up a Meet & Greet for the new Administrator. Kathleen Harris Chair of the Jewels to Jeans said they are still looking for donations of desserts and baskets for the Jewels to Jeans Fundraiser and would like more sponsors for the event. The new administrator is looking into Grants to help support the center. Medicare open enrollment started Oct. 15<sup>th</sup> and goes thru Dec. 7<sup>th</sup>. There has been discussion about a handicap railing in the hallway at the BCCOA and Ramp has been contacted and involved in the discussion. One of the board members might be stepping down. **Trustee Nelson**, (Community Building Complex) the steps have been repaired at the Community Building and a part-time person has been hired to help with setting up for parties. The recording secretary quit as of the last meeting so that person will have to be replaced. **Trustee Culvey**, (Building Maintenance) nothing to report at this time.

**Unfinished Business** ~ **Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss at tonight's meeting.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~

**Discussion and Potential Action on Meeting Room Policy**, after discussion by the Board on the new Meeting Room Policy Trustee Nelson made a motion to approve the meeting room policy as presented to the Board. Trustee Turner 2<sup>nd</sup> the motion, the motion passed with five ayes no nays with Trustees Nelson, Grover, Culvey Turner and Supervisor Robertson indicating aye on a roll call vote. This policy outlines who can use the meeting room in the lower level of the Township Building.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~

Trustee Turner made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Grover and passed four ayes no nays with Trustees Grover, Nelson, Culvey, Turner and Supervisor Robertson indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Culvey to adjourn the meeting at 5:38 pm, 2<sup>nd</sup> by Trustee Nelson motion passed four ayes no nays with Trustees Grover, Nelson, Culvey, Turner and Supervisor Robertson indicating aye on a voice vote.

**Next Board Meeting:** November 5, 2019, @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk