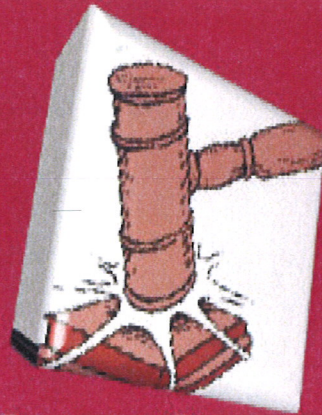


01/13/15	01/27/15	02/10/15	02/24/15	03/10/15
03/24/15	04/14/15	04/28/15	05/12/15	05/26/15
06/09/15	06/23/15	07/14/15	07/28/15	08/11/15
08/25/15	09/08/15	09/22/15	10/13/15	10/27/15
11/03/15	11/17/15	12/08/15	12/22/15	



# Board of Trustees Meeting Minutes

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**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
JANUARY 13, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Public Input** ~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on December 23, 2014. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ a new clock has been ordered for the board room. At the last board meeting Trustee Nelson had asked for clarification of guests from Kirkland to the BCCA, a written report was sent to the township and handed out to the board members. The paperwork has been filed for the 5<sup>th</sup> Ave garage to have a clean bill of health by the EPA. A new law for 2015

**Highway Commissioner's Report** ~ nothing to report at this time.

**Assessor's Report** ~ the Assessor's office is working on their 2015 fieldwork.

**Clerk's Report** ~ Mary Steurer the County Clerk will be sending out Economic Interest Statements for all elected officials for 2015, these need to be filled out and filed with me the Township Clerk or you can file them with the County Clerk by May 1, 2015. There are penalties if this isn't completed in a timely manner.

**Trustee's Report** ~ **Trustee Robertson**, there has been nine people let go in the senior division at the State level by the new Governor which could have some affect at the BCCA. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, attended the inauguration of our new Governor in Springfield. **Trustee Nelson**, asked about BOCO and what we were going to present to the public. Supervisor Murphy stated that in the past the Assessor and the Highway Commissioner were the ones that had the most to offer the public and would again be working the booth at the event.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss at tonight's meeting.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:25 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** January 27, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
JANUARY 27, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, and Township Attorney Matt DiCianni. Hwy Comm. Lee is unavailable for tonight's meeting. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on January 13, 2015. The motion was 2<sup>nd</sup> by Trustee Robertson on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ we have a new clock for the boardroom. We are working on a sign for the new BCCA parking lot to make the public aware that they can use it for functions they attend at the BCCA.

**Highway Commissioner's Report** ~~ nothing to report at this time.

**Assessor's Report** ~~ BOCO is this Saturday 9-3 pm. We will display zoning maps, subdivision maps, and road projects for 2015 and we will also hand out informational pamphlets to the public regarding exemptions they might qualify for.

**Clerk's Report** ~~ nothing to report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, the BCCA is having some transportation issues with an engine going out on one of the buses and another bus was in an accident. **Trustee Turner**, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, the Director at the Community Building had had some medical issues but everything is running smoothly with the help of the staff.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss at tonight's meeting.

**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Closed Session** ~~ **Review Closed Session Minutes**, Trustee Nelson made a motion to go into close session at 5:11pm to discuss previous closed session minutes to see if they should be open to the public. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote. The Board came out of closed session at 5:21pm.

**Open Session** ~~ Supervisor Murphy brought the open session meeting to order at 5:22 pm. Roll call was taken with the following board members present Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy. A motion was made by Trustee Grover to open to the public the closed session minutes for November 19, 2013 the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote. Trustee Nelson made a motion to keep the closed session minutes for June 28, 2011 closed. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Adjournment** ~~ a motion was made by Trustee Nelson to adjourn the meeting at 5:26 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** February 10, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
FEBRUARY 10, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Matthew DiCianni. We have a quorum to do business.

**Public Input** ~~ Township resident Dan Snow asked about the parking issues at the Keenage Center. Trustee Robertson stated that those issues are being addressed.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on January 27, 2015. The motion was 2<sup>nd</sup> by Trustee Nelson on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ nothing to report at this time.

**Highway Commissioner's Report** ~~Richard has been trying to get in contact with people that have had problems with their mail boxes due to winter plowing.

**Assessor's Report** ~~ the 2015 assessments have been finalized and signed for by Assessor Torrance. The BOCO event at the Community Building went well. There will be a Tax on Time meeting on Thursday Feb. 19<sup>th</sup> at 7:30am at the Administration Building on Logan Ave.

**Clerk's Report** ~~ nothing to report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, the State of Illinois is behind again with their payments to the BCCA. March 24<sup>th</sup> the BCCA will have a Fundraiser at the Moose the name of the Fundraiser has not been finalized yet. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, nothing to report at this time. **Trustee Nelson**, the Director for the Community Building is doing well after her surgery also there will be a Board Meeting at the Community Building on Feb. 19<sup>th</sup>.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss at tonight's meeting.

**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ **Belvidere YMCA Program Update**, Jennifer Jacky the director of the Belvidere YMCA provided handouts for the Board which showed results and usage by Belvidere Township Children who qualified for assistance thru the program instituted by the Township. The dollar amount submitted to the Township for payment was \$226.00.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Nelson to adjourn the meeting at 5:17 pm, 2<sup>nd</sup> by Trustee Robertson motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** February 24, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
FEBRUARY 24, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson and Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee Turner is not in attendance for tonight's meeting. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on February 10, 2015. The motion was 2<sup>nd</sup> by Trustee Robertson on and passed with Trustees Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ nothing to report at this time.

**Highway Commissioner's Report** ~~ nothing to report at this time.

**Assessor's Report** ~~ the Tax on Time meeting was held last Thursday at the Boone County Administration Building. Belvidere Townships level of assessment for tax year 2014 was off by less than ½ %.

**Clerk's Report** ~~ this is just a reminder to the elected Belvidere Township Officials, all elected officials have to complete and file a Statement of Economic Interest with the County Clerk by May 1<sup>st</sup> of every year or you could be fined and possibly lose your elected position.

**Trustee's Report** ~~ **Trustee Robertson**, the BCCA is working on the "Spring is in the Air" fundraiser coming up March 24<sup>th</sup> at the Moose tickets are \$12. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, nothing to report at this time. **Trustee Nelson**, the roof leak, the new lift and painting have been completed at the Community Building.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss at tonight's meeting.



**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ **Discussion on Possible Action on Snow Removal Ordinance**, the snow removal ordinance that the Township has now does not give the Highway Commissioner enough authority to do anything about issues when people push snow into the roadway after the Township road crews have plowed. Township Attorney Krafthefer is working on a new Snow Removal Ordinance with the help to the Sherriff's Dept. that will give the Highway Commissioner more authority when addressing snow removal issues.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Nelson and passed with three ayes no nays and one absent with Trustees Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Nelson to adjourn the meeting at 5:15 pm, 2<sup>nd</sup> by Trustee Grover motion passed with Trustees Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** March 10, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
MARCH 10, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on February 24, 2015. The motion was 2<sup>nd</sup> by Trustee Robertson on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ Saturday April 11<sup>th</sup> from 9:00am to 1:00pm will be Belvidere Township Shred Day. This year we will be doing Shred Day in conjunction with Alpine Bank. This Saturday the Flaming Monkeys will have an Open House from 1:00 to 4:00pm in the lower level of the Township Building. Saturday June 13<sup>th</sup> from 9:00am to 12:00pm will be the Townships Annual Drug Collection Day for all outdated and unwanted drugs.

**Highway Commissioner's Report** ~~ we have received 400 ton of road salt and have ordered 475 tons more which will bring us up to 100% of what we ordered for the year.

**Assessor's Report** ~~ The Assessor's office is working on sales studies they are also cleaning up Sketches in the Computer that were incorrect. They are also working on new permits that were issued.

**Clerk's Report** ~~ the Townships Annual Town Meeting will be April 14<sup>th</sup> at 6:00pm in the lower level of the Town Hall.

**Trustee's Report** ~~ **Trustee Robertson**, the BCCA is waiting on Information on State Funding to see what will happen. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, nothing to report at this time. **Trustee Nelson**, nothing to report at this time.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.** **Discussion and Approval on Snow Removal Ordinance**, after discussion between Attorney Krafthefer and Highway Commissioner Lee it was determined that more work has to be done on drafting an ordinance to make it more convincing to home owners to remove snow from their driveways properly so that it doesn't become a problem or more work for the road crew. Warnings and fines are being discussed by Attorney Krafthefer and Highway Commissioner Lee.

**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ **Discussion and Approval of Annual Town Meeting Agenda**, a motion was made by Trustee Nelson to approve the Agenda for the Annual Town Meeting on April 14, 2015 at 6:00pm to be held at the Belvidere Township Building 8200 Fairgrounds Road Belvidere, IL. The Motion was 2<sup>nd</sup> by Trustee Robertson and passed with five ayes no nays with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~ Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Nelson to adjourn the meeting at 5:25 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** March 24, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
MARCH 24, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, and Township Attorney Keri-Lyn Krafthefer. Highway Commissioner Lee is not in attendance at tonight's board meeting due to a death in his family.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on March 10, 2015. The motion was 2<sup>nd</sup> by Trustee Robertson on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

## **Reports**

**Supervisors Report** ~~ the average annual savings for Belvidere Township residents due to our Electric Aggregation Contract was \$349. The total annual township savings was \$574,361. Metropolitan Township Association is a group of townships east of us that we might be interested in learning more about. Supervisor attended a conference last Friday in Naperville and brought back interesting information for the Trustees to read if they would like to. The Conservation District will have a tree sale April 25 & 26th going on for the public prices starting at \$5.00. Supervisor Murphy would like to purchase larger trees to be planted at the Township Building on Fairgrounds Rd. Purchasing made personal is a new program with a centralized buying system at no cost to the Townships this is something for the township to think about. Supervisor Murphy at one time had looked into an animated sign for the township and will continue looking into the matter.

**Highway Commissioner's Report** ~~ Pete Holland from the Township Highway Dept. stated that the road crew is out trimming trees on the roadways.

**Assessor's Report** ~~ the office is working on building permits and land studies.

**Clerk's Report** ~~ the Keep Northern Illinois Beautiful Organization has advertized Belvidere Townships Med collection date which is June 13, 2015 from 9-12:00pm held at the Belvidere Township Building on Fairgrounds Road. TOI (Township Officials of Illinois) is having an educational conference July 16<sup>th</sup> at Giovanni's in Rockford. The First Baptist Church is having a Pasta Dinner Fundraiser on April 25<sup>th</sup> at the Church for Habitat for Humanity tickets are \$8.00 each.

**Trustee's Report** ~~ Trustee Robertson, nothing to report at this time. Trustee Turner, no report at this time. Trustee Grover, no report at this time. Trustee Nelson, nothing to report at this time.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.** Discussion and Approval on Snow Removal Ordinance, this will be addressed at a future meeting.

**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ Discussion and Approval of Kuhls & Co-Annual Audit Bid, Trustee Robertson made a motion to approve the Audit Bid from Kuhls & Co. for \$18,750. For Belvidere Townships Annual Audit. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with 5 ayes no nays with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy voicing aye on a roll call vote.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~ Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Grover and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Turner to adjourn the meeting at 5:25pm, 2<sup>nd</sup> by Trustee Grover motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** April 14, 2015 @ 5:00 P.M.

**Annual Towns Meeting:** April 14, 2015 @ 6:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
APRIL 14, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Stewart Diamond. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on March 24, 2015. The motion was 2<sup>nd</sup> by Trustee Turner on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ the Annual Financial Report was given to the Trustees for their review. Last Saturday was Shred Day at the Township and 332 cars came thru and 11,580 lbs of paper was shredded. The Great America Clean Up is April 1<sup>st</sup> and Belvidere Township will be participating. April 23<sup>rd</sup> is the Growth Dimensions Dinner at the Community Building.

**Highway Commissioner's Report** ~~ Blacktop bids are in at a cost of \$650,758.57 and Belvidere Township will be going with Rock Road for the road work to be done in the Belvidere Township.

**Assessor's Report** ~~ nothing to report at this time.

**Clerk's Report** ~~ no report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, nothing to report at this time. **Trustee Turner**, no report at this time. **Trustee Grover**, talked to the Lieutenant Governor of Illinois (Evelyn Sanguinetti) and asked her if she would come to Belvidere Township and speak to our citizens here, she has accepted the invitation, now it's just a matter of a date and appropriate location for the event. **Trustee Nelson**, the Community Building will be closing down the first week in April to have work done on the floors.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.** Discussion and Approval on Snow Removal Ordinance, the ordinance is still being worked on and will be discussed at a future meeting.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:26 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote. -

**Next Board Meeting:** April 28, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
APRIL 28, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Trustee Robertson, in the absence of Supervisor Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, also present Clerk Schabacker, Assessor Torrance, and Township Attorney Matt DeCianni. Supervisor Murphy is in Chicago attending a function where his daughter-in-law is being sworn in as a new U.S. citizen. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on April 14, 2015. The motion was 2<sup>nd</sup> by Trustee Turner on and passed with four ayes no nays and one absent with Trustees Robertson, Turner, Grover and Nelson indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ no report at this time.

**Highway Commissioner's Report** ~~ no report at this time.

**Assessor's Report** ~~ her office is doing field work on building permits and have 11 new construction permits also Mike St. Angel is working on sales studies.

**Clerk's Report** ~~ no report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, the BCCA is starting a new series on health tomorrow it will be on strokes. The director has been out on a medical leave, so we don't know what the finances are at this time. **Trustee Turner**, is concerned about the corner of the building where the down spout drains we might need some rip rap or something to protect the retaining wall. **Trustee Grover**, no report at this time. **Trustee Nelson**, no report at this time.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.** Discussion and Approval on Snow Removal Ordinance, this will be discussed at a future meeting.

**Legal** ~~ there is no legal business to discuss at tonight's meeting.



**New Business ~ Discussion on Outdoor Signage**, Trustee Turner has looked at different signs and has seen all kinds, different sizes, different companies some have pictures some have letters etc. discussion will continue on this topic at a future meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**  
Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with four ayes no nays and one absent with Trustees Robertson, Turner, Grover and Nelson indicating aye on a roll call vote.

**Adjournment ~** a motion was made by Trustee Nelson to adjourn the meeting at 5:08 pm, 2<sup>nd</sup> by Trustee Turner the motion passed with four ayes no nay and one absent with Trustees Robertson, Turner, Grover and Nelson indicating aye on a voice vote.

**Next Board Meeting:** May 12, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
MAY 12, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting and the Town Funds Budget Hearing and Adoption Minutes and the Road and Bridge Funds Budget Hearing and Adoption Minutes on April 28, 2015. The motion was 2<sup>nd</sup> by Trustee Nelson on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ Supervisor Murphy passed around pictures of animated signs for the Board to look at and is still looking at other options for signs. It was noted that the Township will have to ask the County for a Special Use in order to erect an animated sign. The Keep Northern Illinois Beautiful Clothing Drive held last Saturday May 9<sup>th</sup> went well.

**Highway Commissioner's Report** ~~ we haven't heard about our bids for Seal Coating yet. The township road crew is out trimming trees and the lift truck has been inspected.

**Assessor's Report** ~~ no report at this time.

**Clerk's Report** ~~ no report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, Dean Condell at the BCCA fell and will not be at the next two Board Meetings. **Trustee Turner**, inquired about the drainage by the retaining wall Supervisor Murphy stated that it has been taken care of. **Trustee Grover**, attended Topics Day in Springfield with Supervisor Murphy and had an opportunity to meet with the new State Comptroller Leslie Geissler Munger and was very impressed with her. **Trustee Nelson**, inquired about the bike rack out front stating that we might need to alter it to make it more usable for bikes.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance** will be addressed at a future meeting.

**Discussion on Outdoor Signage**, Trustee Robertson made a motion to apply for a Special Use Permit to Boone County for the construction of an illuminated sign in front of the Belvidere Township Office Building on Fairgrounds Rd. The motion was 2<sup>nd</sup> by Trustee Turner and passed with five ayes no nays with Trustee Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business ~**

**Discussion of Initial Steps on Disposal of Township Property**, Highway Commissioner Lee would like to sell the Property that the Road District owns on 5<sup>th</sup> Ave in Belvidere. Township Attorney Krafthefer stated that if the Township sells it out right to the public the Township would have to schedule a Special Township Meeting and get the ok from the public. If the property were to be sold to another governmental body then the procedures would be different. There will be further discussion on this matter.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:32 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** May 26, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
MAY 26, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Matt DiCianni. We have a quorum to do business.

**Public Input** ~~ Township resident Dan Snow commented on the illuminated sign that the Township Board would like to install in the front of the Township building.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on May 12, 2015. The motion was 2<sup>nd</sup> by Trustee Robertson on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ We are trying to get a sign on Hwy 20 that shows Shaw Rd. is a weight limit Rd.

**Highway Commissioner's Report** ~~ the road crew is still out trimming trees; Civil Engineering will get the bid for seal coating certain Township Roads.

**Assessor's Report** ~~ The Assessor's office is going neighborhood by neighborhood valuing property. The office is also working on a residential appeal for PTAB (Property Tax Appeal Board).

**Clerk's Report** ~~ nothing to report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, no report at this time. **Trustee Turner**, no report at this time. **Trustee Grover**, commented on some problems in her subdivision that concern her and some of her neighbors, chickens in her subdivision, water drainage problems and mail box modifications, it was suggested that she discuss this with Drew at the County Building and Zoning Dept. Trustee Grover is still working on scheduling a public meeting in Boone County with our Lieutenant Governor Evelyn Sanguinetti. **Trustee Nelson**, asked when the YMCA would be giving us a report on the donations given to them from the Township for youth programs. The Community Building is busy installing LED lighting in the gym area; they are also very busy with a lot of bookings.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance.** This topic is still being worked on and will be discussed at a future meeting.

**Discussion on Outdoor Signage,** Supervisor Murphy has had conversations with the County Planning Dept. concerning the illuminated signage that the Township Board would like to have installed in front of the Township Building on Fairgrounds Road. Discussion will continue on this topic at a future meeting.

**Discussion and Potential Action on Disposal of Township Property,** Hwy Commissioner Lee is waiting for paperwork from the EPA stating that there are no longer issues with the property before he precedes with the sale of the 5<sup>th</sup> Ave Garages, several local governmental agencies have expressed interest in the garages and storage buildings. This topic will be discussed at a future meeting.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Turner to adjourn the meeting at 5:43pm, 2<sup>nd</sup> by Trustee Nelson motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** June 9, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
JUNE 9, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business. Hwy Commissioner Lee is unable to attend the meeting tonight.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on May 26, 2015. The motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ Supervisor Murphy introduced the Executive Director of the Belvidere YMCA Jennifer Jacky who gave a report on the Youth Recreation Scholarship Program sponsored by Belvidere Township. Ms. Jacky stated the families are very appreciative of the financial help for their children to participate in some of the YMCA programs. The cost to the Township for this session was \$273.09. The Belvidere Township Contract with the Keen Age Center has been sent to Executive Director Joe Fortmann and will be discussed at their next Board Meeting on June 16<sup>th</sup>.

**Highway Commissioner's Report** ~~ nothing to report at this time.

**Assessor's Report** ~~ no report at this time.

**Clerk's Report** ~~ no report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, announced that he is cancer free after surgery and follow-up testing in Madison today. **Trustee Turner**, no report at this time. **Trustee Grover**, discussed some of the issues she is working on within her subdivision, water issues for some homeowners, chickens within her subdivision, work being done without permits and cars just sitting in yards. **Trustee Nelson**, no report at this time.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance.** This is still being worked on and will be discussed at a future meeting.

**Discussion on Outdoor Signage.** A text amendment has been presented to the County to start the process for outdoor illuminated signage.

**Discussion and Potential Action on Disposal of Township Property.** There are three governmental agencies interested in the 5<sup>th</sup> Ave. building but we are still waiting for the EPA letter giving the property an all clear status.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business ~**

**Discussion and Potential Action on Adoption of Prevailing Wage-Town.** Trustee Nelson made a motion to Adopt the Prevailing Wage-Town Resolution #04-2015. The motion was 2<sup>nd</sup> by Trustee Turner and passed with five ayes no nays with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Potential Action on Adoption of Prevailing Wage-Road & Bridge.** Trustee Robertson made a motion to Adopt the Prevailing Wage-Road & Bridge Resolution #03-2015. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with five ayes no nays with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Appointment of Gerald Rowe to the Belvidere Township Cemetery Board.** Trustee Robertson made a motion to Appoint Gerald Rowe to the Belvidere Township Cemetery Board. The motion was 2<sup>nd</sup> by Trustee Turner and passed with five ayes no nays on a voice vote.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Turner made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Grover and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:27 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** June 23, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
JUNE 23, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee Robertson is out of town and unable to attend tonight's meeting. We have a quorum to do business.

**Public Input** ~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Turner to approve the minutes from the last regular township board meeting on June 9, 2015. The motion was 2<sup>nd</sup> by Trustee Nelson on and passed with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ we did get the contract back from Joe Fortmann at the BCCA regarding township funding for the BCCA this will be discussed later in the meeting. We had the Township Medical Collection on Saturday June 13<sup>th</sup> the Township took in 936 lbs of unused or outdated meds.

**Highway Commissioner's Report** ~ we are restocking our supply of crushed asphalt out in back. We also got the necessary paper work indicating a clean bill of health from the EPA for the 5<sup>th</sup> Ave. property.

**Assessor's Report** ~ Mike in the office is working on farmland usage on rural parcels, also we are working on sketches that need to be updated and we are always doing field work.

**Clerk's Report** ~ I have sent around a signup sheet for the July 16<sup>th</sup> TOI Educational Conference at Giovanni's in Rockford, we need to submit this soon as it does fill up fast.

**Trustee's Report** ~ **Trustee Robertson**, no report at this time. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, still trying to set up a date for Evelyn Sanguinetti our Lieutenant Governor to come to Boone County. Trustee Grover also updated the Board on some of the issues she is having in her subdivision. **Trustee Nelson**, no report at his time.



**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance**, this is still being worked on with our attorney Keri-Lyn Krafthefer, Boone County Sherriff Dave Ernest and Highway Commissioner Richard Lee.

**Discussion on Outdoor Signage**, Supervisor Murphy will be attending a public meeting tonight regarding the animated sign the Township would like to install in front of the Township building.

**Discussion and Potential Action on Disposal of Township Property**, the letter from the IEPA showing a clean bill of health for the 5<sup>th</sup> Ave. property will be filled with the County Clerk.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business ~ Discussion and Approval of the BCCOA Contract**, Trustee Nelson made a motion to approve the BCCOA Contract dated April 1, 2015 thru March 31, 2016 for \$23,000. The motion was 2<sup>nd</sup> by Trustee Grover and passed with Trustees Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Turner made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Grover and passed with four ayes no nays and one absent with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Closed Session-Review Closed Session Minutes ~** at 5:30pm Trustee Turner made a motion to go into closed session to review closed session minutes from June 28, 2011 and January 27, 2015. Those in attendance for the closed session are Supervisor Murphy Trustees Nelson, Grover, Turner, Attorney Krafthefer and Clerk Schabacker. The Board came out of closed session at 5:43pm. A motion was made by Trustee Grover to release the minutes from the closed session held on January 27, 2015 the motion was 2<sup>nd</sup> by Trustee Nelson and passed with four ayes no nays and one absent. A motion was made by Trustee Nelson to keep the minutes from the closed session held on June 28, 2011 closed to the public the Board found that there is an ongoing need for confidentiality for the June 28, 2011 closed session. The motion was 2<sup>nd</sup> by Trustee Turner and passed with four ayes no nays and one absent.

**Adjournment** ~ a motion was made by Trustee Turner to adjourn the meeting at 5:46 pm, 2<sup>nd</sup> by Trustee Grover motion passed with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** July 14, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
JULY 14, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee Robertson is not able to attend tonight's meeting. We have a quorum to do business.

**Public Input** ~ Dan Snow and Teri Snow, Township resident Dan Snow spoke for both he and his wife Teri about the RMTD bus and the \$50,000 short fall in funding to keep the bus moving. Mr. Snow would like this brought up at the next Board Meeting.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on June 23, 2015. The motion was 2<sup>nd</sup> by Trustee Turner on and passed with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ no report at this time.

**Highway Commissioner's Report** ~ nothing to report at this time.

**Assessor's Report** ~ is not in attendance for tonight's meeting.

**Clerk's Report** ~ reminded the board of the TOI District Educational Program in Rockford on Thursday July 16. The November 8-10<sup>th</sup> TOI Educational Conference will be in Springfield and those wanting to attend need to sign up early in order to get the hotel accommodations you want.

**Trustee's Report** ~ **Trustee Robertson**, no report at this time. **Trustee Turner**, no report at this time. **Trustee Grover**, Loves Park took care of the gravel problem on their roadway. The problem with chickens in Trustee Grover's subdivision has been turned over to the States Attorney's office. There is a concern by some citizens about roadway safety on the Shaw Road intersection. **Trustee Nelson**, there is a Community Building Board meeting on July 16<sup>th</sup>.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance**, the ordinance still needs some revisions, Attorney Krafthefer is working with Sherriff Ernest on those revisions.

**Discussion on Outdoor Signage**, the County will be discussing the signage issue at tomorrow tonight's meeting.

**Discussion and Potential Action on Disposal of Township Property**, the Township has the all clear letter from the EPA so that the Township and sell the 5<sup>th</sup> Ave property. The BCCA was notified that they will have until the end of July to remove all of their items from the 5<sup>th</sup> Ave garage; the township will then go out for sealed bids to interested governmental agencies.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with four ayes no nays and one absent with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:33pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** July 28, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
JULY 28, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Assessor Tami Torrance is unavailable for tonight's Board Meeting. We have a quorum to do business.

**Public Input** ~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on July 14, 2015. The motion was 2<sup>nd</sup> by Trustee Grover on and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ no report at this time.

**Highway Commissioner's Report** ~ we have finished mowing the roadways for now. We have a bid of \$8,942 from local concrete contractor Randy Bier to replace some damaged concrete and seal other concrete work that had been done previously.

**Assessor's Report** ~ no report at this time.

**Clerk's Report** ~ no report at this time.

**Trustee's Report** ~ **Trustee Robertson**, the State is still not paying its bill as far as the BCCA is concerned and the BCCA does not have a lot in reserves. **Trustee Turner**, no report at this time. **Trustee Grover**, is concerned about a drop off along Shaw Road being dangerous for bikers, a possible solution would be painting the guard rail yellow or orange to bring attention to that area. **Trustee Nelson**, the Community Building has a lot of bookings so a priority list has been created and at the top of that list is purchasing a generator for the building to protect against a power outage when there might be an event going on at the building.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance**, this is still a work in progress Attorney Krafthefer said she would have a draft ready for the next meeting and present it to the Sheriff's Dept for their approval.

**Discussion on Outdoor Signage**, the County Board approved the outdoor illuminated sign ordinance for the Township. Supervisor Murphy is still gathering information and prices, office employee Cathy Flynn will be managing the use of the sign once it is installed.

**Discussion and Potential Action on Disposal of Township Property**, once all the necessary paperwork is completed local public bodies will be notified that they can submit sealed bids for the property which is owned by the Belvidere Township Road District.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business ~ Discussion and Potential Action on Mass Transit Funding.** The RMTD bus route has found additional funding so with the \$25,000 from the City of Belvidere the route will be able to continue without additional funding from Belvidere Township.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:25 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** August 11, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
AUGUST 11, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Turner, Grover, Nelson, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Matt DiCianni. Trustee Robertson is not available for tonight's meeting. We have a quorum to do business.

**Public Input** ~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Grover to approve the minutes from the last regular township board meeting on July 28, 2015. The motion was 2<sup>nd</sup> by Trustee Nelson on and passed with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ three companies have been contacted about the animated signs, prices range from \$10,000 to \$15,000. When a decision is made on which sign to purchase electrician Jim Culvey and Dan Potter will do the installation.

**Highway Commissioner's Report** ~ Randy Bier has started on the 24x40 concrete work in front of door #2, he will also be sealing some of the other concrete work done previously.

**Assessor's Report** ~ yesterday Assessor Torrance turned over her assessment books for 2015 to the County Supervisor of Assessments office.

**Clerk's Report** ~ nothing to report at this time.

**Trustee's Report** ~ Trustee Robertson, no report at this time. Trustee Turner, no report at this time. Trustee Grover, no report at this time. Trustee Nelson, no report at this time.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance**, will be discussed at the next board meeting.  
**Discussion on Approval of Outdoor Signage**, this has been approved by the County Board.

**Discussion and Potential Action on Disposal of Township Property**, as soon as all the necessary paperwork is done, requests for bids will be going out to the local governmental bodies interested in purchasing the 5<sup>th</sup> Ave property owned by the Belvidere Township Road District. Bids will be opened up at a future Township Board Meeting

**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~

Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with four ayes no nays and one absent with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Turner to adjourn the meeting at 5:32 pm, 2<sup>nd</sup> by Trustee Nelson motion passed with Trustees Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** August 28, 2015, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
AUGUST 25, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson, Turner Supervisor Murphy, also present Township Executive Assistant Terri Bullard, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Stewart Diamond. Township Clerk Schabacker is not available for tonight's meeting. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on August 11, 2015. The motion was 2<sup>nd</sup> by Trustee Turner on and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ Supervisor Murphy has three viable offers for the outdoor animated sign and will be meeting with one of the individuals tomorrow. Supervisor Murphy is hopeful that we can take action at our next meeting on this issue. One of our former Trustees passed away, if anyone would like to contribute to flowers please let us know, the funeral is Thursday.

**Highway Commissioner's Report** ~~ nothing to report at this time.

**Assessor's Report** ~~ Assessor Torrance discussed a property assessment that is possibly going before PTAB (Property Tax Appeal Board).

**Clerk's Report** ~~ nothing to report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, it appears that Federally Funded programs will continue at the BCCA. There is no money coming from the State only Federal Funds. **Trustee Turner**, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, no report at this time.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Approval on Snow Removal Ordinance**, will have an ordinance in place well before the first snow fall.



**Discussion on Potential Action on Disposal of Township Property**, everything is in place to go to bid on the 5<sup>th</sup> Ave. property. Supervisor Murphy asked Trustee Robertson to check with Mr. Fortmann about the fire extinguishers that were removed from the 5<sup>th</sup> Ave. property when they moved out of the building.

**Discussion and Approval of Bids for Outdoor Signage**, see Supervisors report.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~

**Discussion and Potential Action on Salvation Army Funding**, regarding a request for funds from the Salvation Army Trustee Robertson made a motion to give the Salvation Army a donation of \$500 the same as the Township had given last year. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Potential Action on Building Maintenance**, Supervisor Murphy indicated that the Township offices and common areas are in need of painting, Supervisor Murphy will be contacting a painting contractor for a bid on the work that needs to be done. Trustee Nelson would like to see a dollar figure on the project before we proceed.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:33pm, 2<sup>nd</sup> by Trustee Robertson motion passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** September 8, 2015, 2015 @ 5:00 P.M.

Respectfully Submitted

Judy Schabacker Clerk

With the help of Executive Assistant Terri Bullard

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
SEPTEMBER 8, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson, Turner, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Public Input** ~ no public comment requests submitted by the public.

**Supervisor Murphy** ~ asked the Board for their approval to move States Attorney Michelle Courier up on the agenda. With full Board approval Michelle Courier proceeded to discuss the progress made in Boone County in the last 7 years regarding gang violence, street drugs, graffiti, drunk driving and child abuse. So far this year \$75,000 has gone back to the Belvidere Police Department from moneys received from confiscated cars involved in drug crimes. The States Attorney's office has taken strong measures when dealing with these issues.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on August 25, 2015. The motion was 2<sup>nd</sup> by Trustee Turner on and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ nothing to report at this time.

**Highway Commissioner's Report** ~ nothing to report at this time.

**Assessor's Report** ~ no report at this time.

**Clerk's Report** ~ no report at this time.

**Trustee's Report** ~ **Trustee Robertson**, nothing to report at this time. **Trustee Turner**, nothing report at this time. **Trustee Grover**, is still working on getting Lt. Governor Evelyn Sanguinetti to speak in Boone County. **Trustee Nelson**, nothing report at this time.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items ~**

**Discussion and Approval on Snow Removal Ordinance**, Trustee Robertson made a motion to rescind the old Belvidere Township Road District Snow Removal Ordinance and adopt the new Ordinance #05-2015 which is the same as the State Snow Removal Ordinance. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Potential Action on Disposal of Township Property**, the Township is still waiting for clarification on some issues with the 5<sup>th</sup> Ave. property before we can go to bid to sell the property.

**Discussion and Approval of Bids for Outdoor Signage**, Trustee Nelson made a motion to accept the bid of \$14,264.00 from Stewart Sign Co, for the purchase of an outdoor illuminated sign in front of the Belvidere Township Building. The motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Approval on Building Maintenance**, a motion was made by Trustee Robertson to accept the bid of \$4,345.50 from Paint Production Inc. to paint the interior of the Township Building per their contract. The motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ Michelle Courier-States Attorney, was moved up on the agenda.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Turner to adjourn the meeting at 5:48 pm, 2<sup>nd</sup> by Trustee Robertson motion passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** September 22, 2015, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
SEPTEMBER 22, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy is not able to attend tonight's meeting, in his absence Trustee Bill Robertson called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson and Turner also present Clerk Schabacker and Hwy Commissioner Lee. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Grover to approve the minutes from the last regular township board meeting on September 8, 2015. The motion was 2<sup>nd</sup> by Trustee Turner on and passed with Trustees Robertson, Grover, Nelson and Turner indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ unable to attend tonight's meeting, no report at this time.

**Highway Commissioner's Report** ~~ our road crew is helping Flora Twp with shoulder work on their roadways. Our road crew will also be working with the County to paint roadways.

**Assessor's Report** ~~ unable to attend tonight's meeting, no report at this time.

**Clerk's Report** ~~ no report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, the Keen Age Center is moving along but the finances are not good and would possibly have to shut down if the State doesn't get things worked out soon. **Trustee Turner**, no report at this time. **Trustee Grover**, asked if it was appropriate for the Board to endorse a candidate for election having seen other Boards endorsing candidates? Trustee Robertson stated that he thought it was an individual choice but our Attorney wasn't available to answer that question. **Trustee Nelson**, the Community Building has booked a lot of events for the future, and has hired a part time person to help with events; they are also planning on purchasing a generator.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

Discussion and Potential Action on Disposal of Township Property, per Terri Bullard the Township just received an email today from the underwriters, that they have completed the deed. Terri has forwarded this information on to our Attorney Keri-Lyn Krafthefer.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Nelson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with four ayes no nays and one absent with Trustees Robertson, Grover, Nelson and Turner indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:07 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Grover, Nelson and Turner indicating aye on a voice vote.

**Next Board Meeting:** October 13, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
OCTOBER 13, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson, Turner, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on September 22, 2015. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ the new illuminated sign came in this morning and will be installed by Jim Culvey and Dan Potter.

**Highway Commissioner's Report** ~~ nothing to report at this time.

**Assessor's Report** ~~ we have been getting a lot of calls regarding the new assessments notices that went out to the public. The company that printed them did not line things up correctly so there was some confusion which the assessor's office is trying to explain to property owners. There have been very few appeals filled so far.

**Clerk's Report** ~~ the Township received a thank you from the Salvation Army for the \$500 donation.

**Trustee's Report** ~~ **Trustee Robertson**, still no money coming in to the BCCA from the State, they are spending their other funds until something comes from the State. **Trustee Turner**, no report at this time. **Trustee Grover**, nothing to report at this time. **Trustee Nelson**, there are very few open dates at the Community Building between now and Christmas.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Potential Action on Disposal of Township Property**, the will be discussed later in the agenda.

**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~

**Discussion and Potential Action to Call for a Special Town Meeting of Electors to Consider Selling Township Property at 800 5<sup>th</sup> Avenue to the Township Road District for \$1.00**, Trustee Robertson made a motion to call a Special Town Meeting to be held October 27, 2015 at 6:00pm at the Belvidere Township Building 8200 Fairgrounds Road Belvidere, IL for the purpose of transferring the Belvidere Township Property located at 800 5<sup>th</sup> Ave. for \$1.00 to the Belvidere Township Road District and to set the agenda as follows 1) Call to Order. 2) Selection of Moderator. 3) Pledge of Allegiance. 4) Introductory Remarks by Supervisor regarding purpose of meeting. 5) Consideration of and action on a Resolution authorizing the Township to sell real property located at 800 5<sup>th</sup> Avenue Belvidere, Illinois to the Belvidere Township Road District for \$1.00, and giving the Township Supervisor, Clerk and Board the power to effectuate said sale of property. 6) Public Comment. 7) Adjournment. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Potential Action on Purchasing Floor Cleaning Equipment-BCCA**, Supervisor Murphy made a motion to donate funds in the amount of \$3,846.05 to assist the BCCA in purchasing Floor Cleaning Equipment. The motion was 2<sup>nd</sup> by Trustee Robertson; Trustee Nelson asked if we could do this with a condition that the Township could also use it if needed. Trustee Robertson called for the question and roll call was taken with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote to purchase Floor Cleaning Equipment for the BCCA in the amount of \$3,846.05.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Nelson to adjourn the meeting at 5:28pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** October 27, 2015 @ 5:00 P.M.

**Special Town Meeting:** October 27, 2015 @ 6:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
OCTOBER 27, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson, Turner, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Adam Lasker. We have a quorum to do business.

**Public Input** ~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on October 13, 2015. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ Supervisor Murphy has the Legislative Issue Proposal Form if the Board has any suggestions they would like forwarded on to TOI (Township Officials of Illinois).

**Highway Commissioner's Report** ~ Rich is looking into floor scrubbers for the Hwy Dept. he has two bids one for \$9,858.77 from Dave Ritter and a bid of \$9,799 from Matt Fitzgerald.

**Assessor's Report** ~ the Assessor's office is working on assessment appeals, so far they have 65 appeals.

**Clerk's Report** ~ nothing to report at this time.

**Trustee's Report** ~ **Trustee Robertson**, the BCCA is very appreciative of the funds donated to them from the Township in order to purchase floor cleaning equipment. The BCCA has sold 40 tables so far for their upcoming fundraiser and have acquired some new corporate sponsors for the event. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, nothing to report at this time. **Trustee Nelson**, discussed the power outage that could have effective the Community Building.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Potential Action on Disposal of Township Property**, at 6:00 P.M. tonight there will be a Special Town Meeting to discuss and possibly correct an issue with the title of the 800 5<sup>th</sup> Ave Property owned by the Township.



**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ **Gary Kuhl-Annual Audit Presentation**, Auditor Gary Kuhl presented the Board members with copies of the completed audit dated March 31, 2015 and proceeded to go over the audit line by line asking the Board members if they had any question as he went through the audit. After Mr. Kuhl finished explaining the audit Trustee Robertson made a motion to accept the audit as read by Mr. Kuhl. The motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote,

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Nelson to adjourn the meeting at 5:43 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** November 3, 2015, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
NOVEMBER 3, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson, Turner, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Richard Nelson to approve the minutes from the last regular township board meeting on October 27, 2015. The motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

## **Reports**

**Supervisors Report** ~~ introduced Terry Stevens to the Board. Mr. Stevens is in charge of maintenance at the BCCA and wanted to thank the Township for their financial assistance with the purchase of floor cleaning equipment. He stated that it has made a huge difference in his ability to keep the floors clean. Also in attendance is Pat McCoy the interim President for the BCCA Auxiliary Ms. McCoy is here tonight to give a financial report of the BCCA, she stated that even though the State is behind on their financial obligations to the BCCA there is still enough funds to carry them through for at least six to eight months. Supervisor Murphy seeing a young Boy Scout (in uniform) and his mother in the audience asked if he were here tonight for some particular reason. His mother stated that her son (Sam Gustafson) is working on his citizenship badge for his Eagle Scout rank. Supervisor Murphy invited him and his mother back for a future meeting.

**Highway Commissioner's Report** ~~ nothing to report at this time.

**Assessor's Report** ~~ the Assessor's office is working on assessment appeals filed by property owners a lot more appeals have come in during the last few days than expected. The Assessor's office is having a problem getting into their web site to update information. The previous Assessor will not release the password so that the new Assessor can make changes and updates to the Assessor's web site. Assessor Torrance hopes this problem can be resolved soon.

**Clerk's Report** ~~ the Township received a letter of thanks from the organization "Keep Northern Illinois Beautiful" for the Townships help with the Clothing Drive held October 10th at the Township.

**Trustee's Report** ~~ **Trustee Robertson**, nothing to report at this time. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, nothing to report at this time. **Trustee Nelson**, the Community Building is very busy and still booking a lot of events.

**Unfinished Business** ~~ **Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Potential Action on Disposal of Township Property**, the Board decided to have bids for the purchase of the Road Districts 800 5<sup>th</sup> Ave Building returned by December 8<sup>th</sup> 2015 and to be opened at the 5:00pm meeting that day.

**Legal** ~~ there is no legal business to discuss at tonight's meeting.

**New Business** ~~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills** ~~

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~~ a motion was made by Trustee Nelson to adjourn the meeting at 5:29 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** November 17, 2015, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
NOVEMBER 17, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson, Turner, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on November 3, 2015. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ Boy Scout Sam Gustafson was acknowledge by Supervisor Murphy for being in attendance for tonight's meeting. The painter is working in the building now and is looking good. The Township completed the levy work and we will not be going over our 5% so that means we will not have to Black Boarder.

**Highway Commissioner's Report** ~~ the Hwy Dept. has been using their new floor scrubber and it's working great and has made a world of difference on the floors according to Richard.

**Assessor's Report** ~~ the Assessor's office has 266 assessment appeals to work on for the 2015 assessment year and are just about done with those. The Assessor's office is still trying to gain access to their web site so they can make the needed updates.

**Clerk's Report** ~~ nothing to report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, the BCCA still has not received any funds from the State. **Trustee Turner**, nothing to report at this time. **Trustee Grover**, a township resident called Trustee Grover about some trees that need to be cut down because of the way they are leaning over power lines. Richard stated that the trees are on private property and the way they are leaning they will fall onto private property. **Trustee Nelson**, the Community Building Complex is still really busy with bookings.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Potential Action on Disposal of Township Property,** Richard and Patrick met with the County Thursday night to inspect the building on 5<sup>th</sup> Ave. The Bids will be in December 8<sup>th</sup> and opened at the 5:00 pm board meeting.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:11 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** December 8, 2015, 2015 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
DECEMBER 8, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson, Turner, Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

**Bid Opening** ~~ there were no Bids turned in to be opened.

**Public Input** ~~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~~A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on November 8, 2015. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers** ~~ there are no transfers.

**Reports**

**Supervisors Report** ~~ Supervisor Murphy asked the Board for approval to move up on the Agenda Item (a.) under New Business the Presentation from the Monkeys. The full Board approved the move on the Agenda.

**New Business** ~~ **Monkeys Presentation**, Collin Schohn a senior at BHS and also a student at RVC and Abdul Shamseldin a High School Junior set up a slide presentation showing how the Monkeys (a robotics team) came to be. Founder Dean Kamen (the inventor of the segway and portable dialysis machine) felt that kids looked up to movie stars and athletes and wanted to see young people look up to engineers and scientists the same way. Both Collin and Abdul explained how the program and their competitions work.

**Highway Commissioner's Report** ~~ the Road Districts new truck will be in tomorrow.

**Assessor's Report** ~~ no report at this time.

**Clerk's Report** ~~ no report at this time.

**Trustee's Report** ~~ **Trustee Robertson**, no report at this time. **Trustee Turner**, no report at this time. **Trustee Grover**, the new 2016 meeting schedule will be a problem for November 8, 2016 that is Election Day and both Richard Nelson and I are election judges. **Trustee Nelson**, no report at this time.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Discussion and Potential Action on Disposal of Township Property**, since there were no bids to open the property on 5<sup>th</sup> Ave. will be kept by the Township Road District.

**Legal** ~ Supervisor Murphy asked Attorney Krafthefer to give the Board an update to the problems with the Township Assessor's website. Attorney Krafthefer stated that after the election in April of 2013 the new Assessor took office January 1<sup>st</sup> 2014 the outgoing Assessor Diann Helnore would not provide the new Assessor Tami Torrance with the passwords for the Township Assessor's website so that updates and changes could be made. The web host company in Utah was contacted and they also would not provide the new Assessor with the passwords because the website was set up with Diann Helnore's personal email and name. The Township and current Assessor had to file a lawsuit to get the previous Assessor Diann Helnore to sign a change of ownership form so the web host company in Utah could release the passwords which the web host company could do provided Diann Helnore would sign the necessary form, after the court hearing last Friday Diann Helnore still would not sign the form. Unfortunately this is a waste of tax payer's money; the case now has been re-scheduled for December 18, 2015. Attorney Krafthefer also stated that House Bill #2039 passed, this bill authorizes the release of the motor fuel tax funds and the lottery funds.

**New Business ~**

**Discussion of Employee Bonuses**, Trustee Nelson made a motion to pay a bonus of one weeks pay to the two Township office employees for their outstanding service to the Township. Supervisor Murphy asked for a 2<sup>nd</sup> for discussion purposes the motion died for lack of a 2<sup>nd</sup>.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Turner and passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:35 pm, 2<sup>nd</sup> by Trustee Turner motion passed with Trustees Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** January 12, 2016, @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
DECEMBER 22, 2015 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Grover, Nelson and Supervisor Murphy, also present Clerk Schabacker, Assessor Torrance, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee Turner is unable to attend tonight's meeting. We have a quorum to do business.

**Public Input** ~ no public comment requests submitted by the public.

**Discussion and Potential Action on Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on December 8, 2015. The motion was 2<sup>nd</sup> by Trustee Grover and passed with four ayes no nays and one absent with Trustees Robertson, Grover, Nelson, and Supervisor Murphy indicating aye on a voice vote.

**Discussion and Potential Action on Transfers-Legal for Assessor** ~ Trustee Robertson made a motion to Transfer \$20,000 from the Town Contingency Fund #01-10-585-00 to the Assessor's Legal Fund #01-20-547-00. The motion was 2<sup>nd</sup> by Trustee Nelson and passed with four ayes no nays and one absent with Trustees Robertson, Grover, Nelson and Supervisor indicating aye on a roll call vote.

**Reports**

**Supervisors Report** ~ no report at this time.

**Highway Commissioner's Report** ~ nothing to report at this time.

**Assessor's Report** ~ Assessor Torrance and Supervisor Murphy asked Attorney Krafthefer for an update to the law suit regarding the Assessor's website. Attorney Krafthefer stated that at last Friday's court date the previous Assessor still refuses to sign the transfer ownership form releasing her from legal ownership of the Belvidere Township Assessor's web site. The web host company requires this before they can recognize the new Assessor Tami Torrance as owner of the site and allow her to make changes and updates to the website. The Judge did grant an injunction against the web host company from recognizing Diann Helnore as the owner of the website. This has been a large expense for the Assessor's office which could have been avoided if the previous Assessor would have just signed over ownership of the website to the new Assessor. The case has been continued for 60 days.

**Clerk's Report** ~ no report at this time.

**Trustee's Report** ~ Trustee Robertson, the State of Illinois is still owes over \$100,000 in their obligation to the BCCA. Trustee Robertson was completely dismayed at the last BCCA Board Meeting when the Board even though the BCCA is financially struggling decided to give Mr. Fortmann a \$500.00



bonus this was recommended by the Executive Committee and was called for a vote without discussion. Trustee Robertson was the only no vote and couldn't believe the Board would do such a thing when they are financially strapped and as far as Trustee Robertson knows there has been no history of bonuses given in the past. Trustee Nelson asked if any other employees had been considered for a bonus, Trustee Robertson stated that no other employees had been considered for a bonus. Mr. Robertson said that he has fixed all the BCCA locks for free in the past but that will cease and apparently they don't need Township money if they have money to give away. **Trustee Turner**, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, the Community Building is still very busy with bookings and they are changing out lights to LEDS which will be cheaper to operate and will work with the sound system.

**Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.**

**Adoption of 2016-2017 Tax Levy**, Trustee Nelson made a motion to adopt the 2016-2017 Tax Levy for the Belvidere Township Road District and to also adopt the 2016-2017 Tax Levy for Belvidere Township. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with four ayes no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Discussion and Potential Action on Participating on BoCo**, Trustee Robertson made a motion to participate in the Chamber BoCo event to be held in February the motion was 2<sup>nd</sup> by Trustee Nelson and passed with four ayes no nays and one absent with Trustees Robertson, Grover Nelson and Supervisor Murphy indicating ayes on a voice vote.

**Legal** ~ there is no legal business to discuss at tonight's meeting.

**New Business** ~ there is no new business to conduct at tonight's meeting.

**Discussion and Potential Action on Treasurer's Report and Approval of Bills ~**

Trustee Robertson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Nelson and passed with four ayes no nays and one absent with Trustees Robertson, Grover, Nelson, and Supervisor Murphy indicating aye on a roll call vote.

**Closed Session ~ Review Closed Session Minutes from June 28, 2011 and June 23, 2015**, it was determined by the Board that it was not necessary to go into closed session. The minutes for the closed sessions held on June 28, 2011 and June 23, 2015 were discussed by the Board in open session. Trustee Robertson made a motion to release the closed session minutes for June 28, 2011 and June 23, 2015 the motion was 2<sup>nd</sup> by Trustee Grover and passed with four ayes no nays and one absent with Trustees Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

**Adjournment** ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:34 pm, 2<sup>nd</sup> by Trustee Grover motion passed with Trustees Robertson, Grover, Nelson, and Supervisor Murphy indicating aye on a voice vote.

**Next Board Meeting:** January 12, 2016 @ 5:00 P.M.

Respectfully Submitted  
Judy Schabacker Clerk